

## MINUTES

### BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting  
Benton County Courthouse, Prosser, WA  
Tuesday, August 30, 2022, 9:00 a.m.  
*Meeting provided in-person, by Video Live-Broadcast and Telephonically via/WebEx*

**Present:** Chairman Shon Small  
Commissioner Will McKay  
County Administrator Jerrod MacPherson  
Clerk of the Board Cami McKenzie

**Absent:** Commissioner Jerome Delvin (vacation – excused)

**Benton County Employees Present During All or a Portion of the Meeting:** Deputy County Administrator Matt Rasmussen; Robert Heard, IT Manager; Lexi Wingfield, HR Manager; Danica Hope, Purchasing; Robert Blain, Operations & Capital Programs; Treasurer Ken Spencer; DPA Ryan Brown; Shyanne Palmus, Communications Coordinator; Clerk Josie Delvin.

#### Pledge of Allegiance

The Board recited the Pledge of Allegiance.

#### Approval of Minutes

The Minutes of August 23, 2022 were approved.

#### Agenda Review

The following items were added to the agenda:

- Review Coleman Oil Contract
- Executive Session – Review Performance of Public Employee

#### Consent Agenda

**MOTION:** Commissioner McKay moved to approve the consent agenda items “a” through “dd”. Commissioner Small seconded and upon vote, the Board approved the following:

#### Auditor

- a. Reclassification of the CRID Guaranty Fund 6370101 to 2790 per GASB 84 Fiduciary Activities

### **Commissioners**

- b. Line Item Transfer, Fund No. 0010, Dept. 139 for Clerk OnBase Project
- c. Line Item Transfer, Fund No. 0010, Dept. 139 for Behavioral Health Recovery Center

### **Human Services**

- d. Contract w/Jennifer Dorsett for Technical Assistance of Hidden In Plain Sight Presentations
- e. Second Amended Agreement w/Compass Center Solutions for Employment Services
- f. Third Amended Agreement w/Columbia Industries for Employment Services
- g. Second Amended Agreement w/MRJN Associates for Employment Services
- h. Third Amended Agreement w/The ARC of Tri-Cities for Employment Services
- i. Third Amended Agreement w/Entrust Community Services for Employment Services
- j. Third Amended Agreement w/Goodwill Industries of the Columbia for Employment Services
- k. Third Amended Agreement w/Responding to Autism Services for Employment Services

### **IT**

- l. Contract w/CompuNet Inc for the Reliability and Security of all County Networks

### **Juvenile**

- m. Line Item Transfer, Fund No. 1150, Dept. 171 for Overtime and Salaries
- n. Purchase of Public Safety Communication Equipment From Motorola Solutions Inc.

### **Parks**

- o. Line Item Transfer, Fund No. 0010, Dept. 115 to 126 for Year End Shortfall

### **Public Works**

- p. Accepting Work Performed by Granite Construction Company for the Dallas Road Bike Path Project
- q. Contract Award to Construction Ahead for 2022 Pavement Markings
- r. Contract w/Geoprofessional Innovation Corporation for On-Call Material Sampling & Testing

### **Superior Court**

- s. Interagency Agreement w/WA State Administrative Office of the Courts for Reimbursement Funding

### **Sustainable Development**

- t. Hanford Communities Interlocal Cooperation Agreement

### **Treasurer**

- u. Agreement w/FHN Financial Main Street Advisors for Oversight Services of the Investment Program

### **Workforce Development Council**

- v. Reappointment of Amanda Jones
- w. Reappointment of Carlos Martinez
- x. Reappointment of David Phongsa
- y. Reappointment of Dennis Williamson
- z. Reappointment of Jennie Weber
- aa. Reappointment of Karl Dye
- bb. Reappointment of Kate McAteer
- cc. Reappointment of Richard Bogert
- dd. Reappointment of Todd Samuel

## **Public Comment**

None.

## **Recognizing September as Childhood Cancer Awareness Month**

Ms. Palmus presented a resolution recognizing September as Childhood Cancer Awareness Month in Benton County.

**MOTION:** Commissioner McKay moved to approve the resolution recognizing September as Childhood Cancer Awareness Month in Benton County. Chairman Small seconded and upon vote, the motion carried.

## **Historic Preservation Grant Discussion**

Shyanne Palmus said they were proposing to open the 2023-2024 RFP for the Historic Preservation Grant. Historically, they allocated a total biennial budget of \$100,000 (and they had a current budget balance of \$150,012.82). She said the grant cycle for 2023 would close on October 7, with funding in 2023 and 2024. The Board requested a summary sheet of the previous budget and Ms. Palmus said she would provide that to the Commissioners.

The Board agreed to move forward with the proposed schedule.

## **Other Business**

Robert Blain and Danica Hope, Procurement, requested an extension of the current Coleman Oil contract for the remainder of the two years that were allowed. This would allow the same rates that were in the original contract, and as gas prices fluctuated, they recommended proceeding with the current prices and not renegotiating the contract.

Commissioner McKay asked about the comparison with Ben-Franklin Transit. Mr. Blain said he would review that issue, but believed they were probably getting bulk prices. However, Benton County's contract was a cardlock service.

**MOTION:** Commissioner McKay moved to approve the Third Amendment to supply contract with Coleman Oil Company for Card Lock Service for Gasoline and Diesel Fuel Purchases, as presented. Chairman Small seconded and upon vote, the motion carried.

## **Executive Session – Qualifications of Candidate for Public Employment**

The Board went into executive session at 9:13 a.m. for up to five minutes with Lexi Wingfield to discuss the qualifications of a candidate for public employment. Also present were Jerrod MacPherson, Matt Rasmussen, and Cami McKenzie.

The Board came out at 9:16 a.m. No decisions were made in executive session.

**MOTION:** Commissioner McKay moved to approve the salary request statement as presented for Haylie Pedersen. Commissioner Small seconded and upon vote, the motion carried.

**Executive Session – Review Performance of Public Employees**

The Board went into executive session at 9:16 a.m. for up to five minutes with Jerrod MacPherson to review the performance of public employees. Also present were Matt Rasmussen and Cami McKenzie.

The Board came out at 9:19 a.m. No decisions were made in executive session.

**MOTION:** Commissioner McKay moved to enter into a new employment contract with Jerrod MacPherson, County Administrator. Chairman Small seconded and upon vote, the motion carried.

**MOTION:** Commissioner McKay moved to enter into a new employment contract with Matt Rasmussen, Deputy County Administrator. Chairman Small seconded and upon vote, the motion carried.

**Tort Claims**

CC 2022-25: Received from Edward Barkowski on September 7, 2022 – via/mail room at the Benton County Justice Center; and September 9, 2022 via/mail in Prosser

CC 2022-25a: Received from Edward Barkowski on September 9, 2022 via/mail in Prosser

CC 2022-26: Received from Steve R. Klages on September 9, 2022

CC 2022-27: Received from Chris J. Klages on September 9, 2022

**Accounts Payable**

Check Date: 08/24/2022

Wire Transfer #: 33

Total all funds: \$15.51

**Resolutions**

2022-591: Reclassification of the CRID Guaranty Fund 6370101 to 2790 per GASB 84 Fiduciary Activities

2022-592: Line Item Transfer, Fund No. 0010, Dept. 139 for Clerk OnBase Project

2022-593: Line Item Transfer, Fund No. 0010, Dept. 139 for Behavioral Health Recovery Center

2022-594: Contract w/Jennifer Dorsett for Technical Assistance of Hidden In Plain Sight Presentations

- 2022-595: Second Amended Agreement w/Compass Center Solutions for Employment Services
- 2022-596: Third Amended Agreement w/Columbia Industries for Employment Services
- 2022-597: Second Amended Agreement w/MRJN Associates for Employment Services
- 2022-598: Third Amended Agreement w/The ARC of Tri-Cities for Employment Services
- 2022-599: Third Amended Agreement w/Entrust Community Services for Employment Services
- 2022-600: Third Amended Agreement w/Goodwill Industries of the Columbia for Employment Services
- 2022-601: Third Amended Agreement w/Responding to Autism Services for Employment Services
- 2022-602: Contract w/CompuNet Inc for the Reliability and Security of all County Networks
- 2022-603: Line Item Transfer, Fund No. 1150, Dept. 171 for Overtime and Salaries
- 2022-604: Purchase of Public Safety Communication Equipment From Motorola Solutions Inc.
- 2022-605: Line Item Transfer, Fund No. 0010, Dept. 115 to 126 for Year End Shortfall
- 2022-606: Accepting Work Performed by Granite Construction Company for the Dallas Road Bike Path Project
- 2022-607: Contract Award to Construction Ahead for 2022 Pavement Markings
- 2022-608: Contract w/Geoprofessional Innovation Corporation for On-Call Material Sampling & Testing
- 2022-609: Interagency Agreement w/WA State Administrative Office of the Courts for Reimbursement Funding
- 2022-610: Hanford Communities Interlocal Cooperation Agreement
- 2022-611: Agreement w/FHN Financial Main Street Advisors for Oversight Services of the Investment Program
- 2022-612: Reappointment of Amanda Jones to WDC
- 2022-613: Reappointment of Carlos Martinez to WDC
- 2022-614: Reappointment of David Phongsa to WDC
- 2022-615: Reappointment of Dennis Williamson to WDC
- 2022-616: Reappointment of Jennie Weber to WDC
- 2022-617: Reappointment of Karl Dye to WDC
- 2022-618: Reappointment of Kate McAteer to WDC
- 2022-619: Reappointment of Richard Bogert to WDC
- 2022-620: Reappointment of Todd Samuel to WDC
- 2022-621: Recognizing September As Childhood Cancer Awareness Month
- 2022-622: Third Amendment to Supply Contract With Coleman Oil Company for Card Lock Service for Gasoline and Diesel Fuel Purchases
- 2022-623: Employment Agreement with Jerrod Macpherson - County Administrator Effective September 1, 2022
- 2022-624: Employment Agreement with Matthew S. Rasmussen - Deputy County Administrator - Effective September 1, 2022

There being no further business before the Board, the meeting adjourned at approximately 9:20 a.m.

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Clerk of the Board

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Chairman